



OFFICIAL GAZETTE

GOVERNMENT OF GOA

EXTRAORDINARY No. 2

GOVERNMENT OF GOA

Department of Social Welfare

Notification

4-18-96/SWD(W&C Dev.)

The following draft rules which are proposed to be made under the Goa State Commission for Women Act, 1996 (Goa Act No. 10 of 1996), are hereby published as required by section 22 of the said Act; for information of the persons likely to be affected thereby and Notice is hereby given that the said draft rules will be taken into consideration by the Government on the expiry of 30 days from the date of publication of this Notification in the Official Gazette.

All objections and suggestions to the said draft rules may be forwarded to the Under Secretary, Department of Women and Child Development, Government of Goa, Secretariat Annex, Goa Medical College (Old Campus), Panaji - Goa, before the expiry of 30 days from the date of publication of this Notification in the Official Gazette, so that they may be taken into consideration at the time of finalisation of the rules.

DRAFT RULES

In exercise of the powers conferred by section 22 read with section 4, 5, 6, 9, 15, 18, and 19 of the Goa State Commission for Women Act, 1996 (Act 10 of 1996), the Government of Goa hereby makes the following rules, namely:—

1. *Short title and commencement.*—(1) These rules may be called the Goa State Commission for Women Rules, 1997.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. *Definitions.*—In these rules, unless the context otherwise requires,—

(i) "Act" means the Goa State Commission for Women Act, 1996 (Act 10 of 1996);

(ii) "Section" means a section of the Act.

(iii) Words and phrases used but not defined herein shall have the same meaning as assigned to them under the Act.

3. *Qualification of Chairperson of the Commission.*—The Chairperson of the Commission shall be a person who is,—

(i) a degree holder from any recognised University/Institution;

(ii) proficient in Konkani and Marathi; and

(iii) at least 40 years of age.

4. *Allowances and honorarium for the Chairperson and the members of the Commission.*—(1) The Chairperson of the Commission shall be paid an honorarium of Rs. 200/- per day per sitting and every member appointed on honorary basis shall be paid honorarium of Rs. 150/- per day per sitting.

(2) The Chairperson appointed on honorary basis shall be paid Rs. 1000/- per month as conveyance allowance and the members appointed on honorary basis shall be paid TA/DA as per the entitlement of Class I Government Officers.

(3) The Chairperson appointed on honorary basis shall be paid telephone allowance of Rs. 500/- per month. The members appointed on honorary basis shall be paid Rs. 250/- per month as telephone allowance.

5. *Allowances and powers of Member Secretary.*—(1) The Member Secretary to be nominated by the State Government

shall be on deputation under usual terms and conditions, who shall be a grade I Officer in the pay scale of Rs. 3000 - 4500.

(2) The Member Secretary shall discharge the duties as a Member Secretary on regular basis. He/She shall be eligible to draw the salary and allowances as per entitlement. The important administrative matters of the Commission shall be placed before the Member Secretary who may pass the general or specific orders on such matters. The Member Secretary shall be responsible for having the agenda prepared for each meeting of the Commission. The Member Secretary shall exercise all such administrative and financial powers in connection with day to day affairs of the Commission on par with such powers of the Head of a Government Department for all purposes such as FR, SR and Delegation of Financial Powers Rules.

(3) The Member-Secretary shall be the appointing and disciplinary authority in respect of all the staff of the Commission. For, appointment/promotion of the staff of the Commission, the DSC/DPC shall consist of the following members:—

(1) Member Secretary	... Chairperson
(2) Dy. Director (Department of Women & Child Dev.)	... Member
(3) Programme Officer, (Department of Women & Child Development)	... Member

6. *The Appointment/Salaries/Allowances, etc. of the Staff of the Commission.*— (1) The salaries and allowances of the staff appointed for the office of the Commission shall be on par with those of other Government employees of respective category.

(2) The recruitment rules for the recruitment of staff for the office of the Commission shall be the same as are applicable to different categories as in other Government Departments. The Commission may appoint, the staff of various categories from other Government Departments on deputation basis and they shall be governed by general rules of deputation. The TA/DA shall be paid to staff of the Commission on par with other Government employees of the same category.

7. *Allowances/Honorarium to the Members of the Committee Appointed by the Commission.*— (1) The non-official members appointed by the Commission in any Committee, shall be entitled for sitting allowance of Rs. 150/- per day per sitting.

(2) In case of other tasks of Committee, as assigned by the Commission the concerned members shall be entitled for TA/DA as admissible for Grade I Government officers.

8. *Registration of registered Voluntary Organisation and Seeking their Assistance.*— The Commission shall include the name of registered voluntary organisation for women within the State of Goa in the register to be maintained by the Commission as per Form 'A' appended to these rules.

9. *Annual Statement of Accounts/Annual Report.*— The Commission shall prepare an annual statement of accounts and its annual report as per Form B and Form C respectively appended to these Rules. The annual report shall be submitted to the Government in the Form mentioned above in the month of April of the succeeding year.

FORM 'A'

(See rule 8)

REGISTER FOR INCLUDING NAME OF REGISTERED VOLUNTARY ORGANISATION FOR WOMEN WITHIN THE STATE

Sl. No.	Name of the registered Voluntary Organisation for women	Registration under the Societies Registration Act, 1860	Date of Registration under the Commission	Date of Cancellation of registration	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

FORM — B

Appendix - A

ACCOUNTS OF THE GOA STATE COMMISSION FOR WOMEN

(See Rule-9)

RECEIPTS AND PAYMENT ACCOUNT OF THE GOA STATE COMMISSION FOR WOMEN FOR THE YEAR ENDING 31ST MARCH

(Rupees)

Receipt	Amount (year)	Payment	Amount (year)
OPENING BALANCE			
(i) Cash in hand		A. Plan Expenditure	
(ii) Cash in Bank		I. Recurring	
Grant-in-aid from the Government		(a) Establishment Charges	
(i) Plan		1. Salaries (Chairperson & Members of the Commission including Homorarium & allowances to co-opted Members)	
Recurring		2. Salaries (Officers & Establishment)	
Non-recurring		3. Wages	
(ii) Non-plan		4. Payment for professional and special services.	
Recurring		5. Travel Expenses	
Non-recurring		15. Other Charges	
A. Plan		16. Litigation	
(i) Recurring		(C) Provident Fund/Other Contributions	
Investments		1. Pensions & Gratuities (including Commutation of pension and DSPC)	
(i) Face value of investments encashed		2. Contribution CPF	
(ii) Interest on investments		3. Deposit Linked Insurance Scheme	
(iii) Interest on Bank Account and short terms Deposits		4. Interest on CPF	
(3) Recovery of Contingent Advances		5. CPF Advance/Withdrawal/Final Payment	
(i) Advances to CPWD		6. Investment of CPF Balances	
(ii) Advances to DGS&D		7. Interest on GPF	
(iii) Advances to Suppliers		8. GPF Advance/Withdrawal/Final Payment	
(iv) Other Advances.		9. Investment of GPF Balances	
(4) Other Deposits		10. Investment of Balances of Group Insurance	
(i) Security Deposits		11. Payment to GIC for Insurance Cover	
(ii) Earnest Money Deposit		(d) Assistance to Other Organisations	
(C) Remittance Receipts		1. Special Studies	
(i) GPF/CPF etc. recoveries from deputationists.		2. Promotion and Educational Research	
(ii) Licence Fee		b) Other Establishment Charges	
(iii) Income Tax		1. Office Expenses	
(iv) Central Govt. Health Scheme		2. Rent, Rates and Taxes	
(v) Postal Life Insurance		3. Publications	
(vi) Central Govt. Employee's Group Insurance Scheme		4. Advertisement & Publicity	
(ii) Non-recurring		5. Hospitality Expenses	
(B) Non-plan		6. Minor Works	
(i) Recurring			
(ii) Non-recurring			
(a) Revenue Receipts			
Other Receipts			
(i) Miscellaneous Receipts			
(ii) Fees if any, charged by the Commission			
(iii) Sale of publications			

Appendix — A

Receipt	Amount (year)	Payment	Amount (year)
B/F		B/F	
(b) Debt/Deposit Receipts Provident Fund/ /Other Contributions.		7. Furniture and Fixtures 8. Machinery & Equipment 9. Motor Vehicles 10. Maintenance of Vehicles 11. Petrol, Oil and Lubricants 12. Conference & Seminars 13. Telephone Charges	
(1) General Provident Fund		e) Investments.	
(a) Subscription (b) Recovery of Advance (c) Interest		(1) Investments	
(2) Contributory Provident Fund		f) Contingent Advances	
(a) Subscription (b) Recovery of Advance (c) Contribution (d) Interest		(1) Advance to CPWD (2) Advance to DGS&D (3) Advances to Suppliers (4) Other Advances	
(3) Group Insurance Scheme		g) Advances to Staff	
(a) Insurance Fund (b) Savings Fund		(1) House Building Advances (2) Motor Car Advance (3) Other Motor Conveyance Advance (4) Other Advance	
Recovery of Advances		h) Other Adjustments (Remittances)	
(i) House Building Advance (ii) Motor Car Advance (iii) Other Motor Conveyance Advance (iv) Other Advances		(1) GPF etc. recoveries of deputationists (2) Licence Fee (3) Income tax. (4) Central Govt. Health Scheme (5) Postal Life Insurance (6) CGEGIS/CGEIS	
A. II. Non-recurring			
(a) Other Establishment Charges			
(1) Major Works (2) Furniture & Fixture (3) Machinery & Equipment (4) Motor Vehicles (5) Publications			
(b) Deposits			
(1) Security Deposits (2) Earnest Money Deposits			
B. Non-Plan Expenditure			
(1) Recurring (2) Non-recurring			
C. Closing Cash Balance			
(1) Cash in Hand (2) Cash in Bank			

GOA STATE COMMISSION FOR WOMEN INCOME AND EXPENDITURE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH

Expenditure	Amount (year)	Income	Amount (year)
Plan		Plan	
Recurring		A. By Grant-in-Aid from Dep't. of Women and Child Development, Ministry of Human Resources Development.	
Establishment Charges		Less: Amount of Grant-in-aid capitalised.	
(1) Salaries (Chairperson and Members of the Commission including Honorarium and Allowances to co-opted Members).		B. Receipt on account of Interest.	
(2) Salaries (Officers and Establishment)		(i) Interest on Investment	
(3) Wages		(ii) Interest on bank account and short term deposits.	
(4) Payment for Professional and Special Services		C. Other Receipts	
(5) Travel Expenses		(i) Miscellaneous Receipts	
(b) Other Establishment Charges.		(ii) Fees, if any, charged by the Commission	
(1) Office Expenses		(iii) Sale of Publications	
(2) Rent, Rates and taxes		Non-plan	
(3) Advertisement & Publicity		Excess of Expenditure over Income	
(4) Hospitality Expenses			
(5) Publications			
(6) Minor Works			
(7) Furniture & Fixtures			
(8) Machinery & Equipment			
(9) Motor Vehicles			
(10) Maintenance of vehicles			
(11) Petrol, Oil & Lubricants			
(12) Conference & Seminars			
(13) Telephone Charges			
(14) Other Charges			
(15) Litigation			
c) Provident Fund & Other Contributions.			
1. Pensions and gratuities (including Commuted value of Pension & LSPC)			
2. Contribution to CPF			
3. Deposit Linked Insurance Scheme			
4. Interest on CPF			
5. Interest on GPF			
6. Group Insurance Scheme			
(a) Insurance Fund			
(b) Sayings Fund			
d) Assistance to other organisations.			
1. Special Studies			
2. Promotional and Educational Research			
II. Non-Plan			
Recurring			
Excess of Income over expenditure			

GOA STATE COMMISSION FOR WOMEN BALANCE SHEET AS ON 31ST MARCH

Appendix — C
Balance Sheet

Liabilities	Amount (Plan) (year)	Assets	Amount (Plan) (year)
1. CAPITAL FUND		I. Land and Buildings.	
Balance as per last Balance Sheet		a. Cost of land	
Excess of Income over Expenditure		b. Cost of Construction of buildings.	
Grant-in-aid for capital assets		Opening Balance	
Amounts capitalised during previous years		Addition during the year	
Grant-in-aid capitalised during the year			
Gifts and Donations			
Less: Value of Assets written off			
Closing Balance			
2. Non-Commission Liabilities.		II. Furniture and Fixture	
a. Central Govt. Employees Group Insurance Scheme		Opening Balance	
Opening Balance		Additions during the year	
Additions during the year		Less: Written off during year	
Paid during the year		Closing Balance	
Closing Balance			
b. Licence Fee		III. Machinery & Equipment	
Opening Balance		Opening Balance	
Additions during the year		Additions during the year	
Paid during the year		Less: Written off during the year	
Closing Balance		Closing Balance	
(c) C. G. H. S.		IV. Vehicles	
Opening Balance		Opening Balance	
Additions during the year		Additions during the year	
Paid during the year		Less: Written off during the year	
Closing Balance		Closing Balance	
(d) GPF/C. P. Fund		V. Publications	
Opening Balance		Opening Balance	
Additions during the year		Additions during the year	
Less: Amount paid during the year		Less: Sale of Publications during the year (including complementary copies)	
Closing Balance		Closing Balance	
(e) Income Tax.		VI. Gifted/Donated Assets	
Opening Balance		Opening Balance	
Recovered during the year		Receipts during the year	
Less: Remitted during the year		Less: Written off during the year	
Closing Balance		Closing Balance	
Postal Life Insurance		VII. Contingent Advances	
Opening Balance		(a) Advances to CPWD	
Recovered during the year		Opening Balance	
Less: Paid during the year		Add: Paid during the year	
Closing Balance		Less: Adjusted during the year	
		Closing Balance	
5. Security Deposits		(b) Advances to DGS&D	
Opening Balance		Opening Balance	
Received during the year		Add: Paid during the year	
Less: Paid/refunded during the year		Less: Adjusted during the year	
Closing Balance		Closing Balance	

Appendix — C.(Cont.)

Liabilities	Amount (Plan) (year)	Assets	Amount (Plan) (year)
B/F		B/F	
3. Commission's CPF Account		VIII. Deposits	
Opening Balance		(a) Security Deposit	
Subscription		Opening Balance	
Recovery of Advance		Add: Deposit made during the year	
Contribution to CPF		Less: Deposit received back	
Interest of CPF Balance		Closing Balance	
Less: Advance/Withdrawal		X. Advance to Staff	
Final Payment		(a) House Building Advance	
Closing Balance		Opening Balance	
4. Commission's GPF Account		Add: Paid during the year	
Opening Balance		Less: Recovered during the year	
Subscription		Closing Balance	
Recovery of Advance		(b) Motor Car Advance	
Interest on GPF		Opening Balance	
Less: Advance/Withdrawal		Add: Paid during the year	
Final Payment		Less: Recovered during the year	
Closing Balance		Closing Balance	
5. Group Insurance Scheme		IX. Provident Funds	
Opening Balance		(a) C. P. Fund (Investments)	
Subscription		Opening Balance	
Closing Balance		Add: Invested during the year	
Earnest Money Deposits		Less: Investment Encashed	
Opening Balance		Amount of Balance in Cash	
Received during the year		Closing Balance	
Less: Paid/refunded during the year		(b) G. P. Fund (Investments)	
Closing Balance		Opening Balance	
		Add: Invested during the year	
		Less: Invested Enchashed	
		Amount of Balance in Cash	
		Closing Balance	
		(c) Group Insurance Scheme	
		Opening Balance	
		Add: Invested during the year	
		Less: Investments Enchashed	
		Amount of Balance in Cash	
		Closing Balance	
		(c) Other Motor Conveyance Advance	
		Opening Balance	
		Add: Paid during the year	
		Less: Recovered during the year	
		Closing Balance	
		(d) Other Avances	
		Opening Balance	
		Add: Paid during the year	
		Less: Recoverd during the year	
		Closing Balance	
		XI. Sundry debtors (with details)	
		Opening Balance	
		Add: Paid during the year	
		Less: Recovered during the year	
		Closing Balance	
		Closing Balance	
		1. Cash in Hand	
		2. Cash in Bank	

Sd/-

Member Secretary, Goa State Commission for Backward Classes

FORM — C

ANNUAL REPORT

(Year

(See rule - 9)

GOA STATE COMMISSION FOR WOMEN

- (1) Preface
- (2) Contents
- (3) Reports on the activities
 - (i) Completed
 - (ii) In progress
 - (iii) Proposed
- (4) Reports on the analysis of findings or the research/investigation/survey, if any
- (5) Any other relevant information

By order and in the name of the Governor of Goa:

E. Silveira, Under Secretary (Social Welfare).

Panaji, 3rd March, 1997.

Appendix — B

Notification

13/1/97-SWD

Read:

1. Government order No. 13/3/84-LAWD/OBC dated 12-6-1987 and 9-7-1987.
2. Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6-12-1996 published in the Gazette of India No. 210 dated 11-12-1996.

The Government of Goa, after taking into account the Resolution cited above issued by the Government of India, Ministry of Welfare on the recommendations of the National Commission for Backward Classes, have decided to notify inclusion of the below mentioned Communities in the State list of O. B. Cs with immediate effect.

1. Dhobi, Rajak, Madval (Including Christian Dhobies).
2. Nhami, Nai, Nabhi, Napit, Mahalo.
3. Koli, Kharvi (including Christian Kharvi).
4. Nathjogi.
5. Gosavi.

By order and in the name of the Governor of Goa.

E. Silveira, Under Secretary (Social Welfare).

Panaji, 3rd March, 1997.